



Email: [bfcraft@gmail.com](mailto:bfcraft@gmail.com)  
[www.butlerfallfestival.com](http://www.butlerfallfestival.com)

<https://www.facebook.com/butlerfallfestival>

## 2021 CRAFT VENDOR APPLICATION

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Web Site: \_\_\_\_\_

Description of craft(s) or other booth attractions - ALL vendors handling any kind of food will be required to send in a Certificate of Insurance. (This includes samples, bake sales, beverage sales or Anything that is not served "factory sealed.") \_\_\_\_\_

Did you sign up to be a vendor in 2020? Yes No

If yes, did you get a refund? Yes No (We can put that cost towards this year's festival)

\*We may require proof of insurance from some vendors\*

**To be considerate of all vendors there will be NO walking solicitation permitted**

Fees are non-refundable and must be submitted with this application

This event is Rain or Shine

Please review the Vendor Agreement before submission

THANK YOU FOR YOUR PARTICIPATION IN BUTLER'S FALL FESTIVAL!

Each spot is 10' x 12' and will be assigned in the order we receive the applications.

There is a vendor limit so get your applications in as soon as possible!

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**Saturday, September 18th @ Father Marinaro Park**

**Time TBD**

10 Spaces Available. Price per space is \$35.

NO ELECTRIC SPOTS AVAILABLE. Must provide your own generator if electric is required.

\*Number of spaces:

\_\_\_\_ X \$35 each = \$ \_\_\_\_\_

Total Enclosed: \$ \_\_\_\_\_

Will you be using a generator?    Yes    No

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**Make check payable and send to:**

**Butler Fall Festival      321 Reo Street      Butler PA 16001**

Please note on outside of envelope  
"Craft Vendor"

## Waiver of Responsibility

I, \_\_\_\_\_, personally and on behalf of \_\_\_\_\_ do hereby waive, remise, release, quitclaim and forever discharge the Butler Fall Festival, its agents, Board of Directors, staff and volunteers, for any damages that may occur to any personal property located in or around my booth, including but not limited to equipment or other items used by me or anyone acting on my behalf and understand that I shall be solely liable for any loss or damage associated with any property under my control.

I do hereby further waive, remise, release, quitclaim and forever discharge the Butler Fall Festival, its agents, Board of Directors, staff and volunteers, for any damages as a result of any injuries incurred by me or by my agents or volunteers as a result of their participation in the Butler Fall Festival and further agree and understand that I shall be solely liable for said injuries or damages and shall indemnify and hold Butler Fall Festival and its agents, Board of Directors, staff and volunteers free and harmless from the same.

Finally, by signing below I also agree that I have read and agree to the terms and conditions outlined in the Vendor Information & Agreement section of this application.

X\_\_\_\_\_ Date\_\_\_\_\_

# VENDOR INFORMATION & AGREEMENT

Please return application (Pages 1 – 3) with payment and keep this page for your records.

Fees are non-refundable and must be submitted with this application.

Remember we need to receive your application and check within 10 days or the spot will open back up.

## Events is Rain or Shine

Vendor Contact: Dahn Kilroy

Email: [bfcraft@gmail.com](mailto:bfcraft@gmail.com)

Phone: 724-504-1146 (texting preferred)

## SET-UP

- The Butler Fall Festival Committee will have a tent located at the event with volunteers to handle any questions that may arise. There will also be volunteers walking around with orange shirts with “Event Staff” written on the back. Both the walking volunteers and tent staff will be available during set up and during the event.
- Set-Up begins 1 hour before the event. When you arrive please report to the Fall Festival tent to receive a folder with your assigned booth, a map, and any additional information you will need for the event. Make sure you are completely set-up prior to event start.
- You are responsible for providing your entire booth needs, i.e. tables, canopies, chairs, etc.
- Booths must remain open for business the entire length of the festival

## ELECTRICITY

- Unfortunately there are no electric spots available. If you need electric for your booth, you must provide your own generator.

## OTHER

- Do not give away food or drink
- Keep all tables, boxes, etc. within your booth space during the festival
- Public address systems or music is not permitted without prior approval
- To make confirmations easier, please make sure to provide your email address on Page 1. We would like to handle confirmations by email if possible.
- Confirmation will be sent once we receive your application.
- The committee reserves the right to request a Certificate of Insurance from some vendors depending on what will be available at their booth for the public.
- To be considerate of all vendors and visitors there will be NO WALKING SOLICITATION permitted.