



Email: bffcraft@gmail.com
www.butlerfallfestival.com

Facebook: @butlerfallfestival

Main Street | Saturday, October 1, 2022 @ 11 a.m - 6:00 p.m.

2022 CRAFT VENDOR APPLICATION

Application due by 8/31/22

Name of Organization: _____

Date: ___ / ___ / 2022

Contact Person: _____

Mailing Address: _____

Phone: _____ Cell: _____

Email: _____

Web Site: _____

Description of craft(s) or other booth attractions _____

We may require proof of insurance from some vendors handling food

This event is Rain or Shine. Fees are non-refundable (unless BFF cancels the event) and must be submitted with this application.

Please review the Vendor Agreement and sign the Waiver of Responsibility before submission. Spots will be assigned in the order we receive the completed applications.

Regular Space \$75 _____ *Electric Space \$90 _____ Total Amount Enclosed _____

*Limited number of electric spaces available. First come first serve. You will be notified if we are sold out and your money will be refunded.

Waiver of Responsibility

I, _____, personally and on behalf of _____ do hereby waive, remise, release, quitclaim and forever discharge the Butler Fall Festival, its agents, Board of Directors, staff and volunteers, for any damages that may occur to any personal property located in or around my booth, including but not limited to equipment or other items used by me or anyone acting on my behalf and understand that I shall be solely liable for any loss or damage associated with any property under my control.

I do hereby further waive, remise, release, quitclaim and forever discharge the Butler Fall Festival, its agents, Board of Directors, staff and volunteers, for any damages as a result of any injuries incurred by me or by my agents or volunteers as a result of their participation in the Butler Fall Festival and further agree and understand that I shall be solely liable for said injuries or damages and shall indemnify and hold Butler Fall Festival and its agents, Board of Directors, staff and volunteers free and harmless from the same.

Finally, by signing below I also agree that I have read and agree to the terms and conditions outlined in the Vendor Information & Agreement section of this application.

X _____ Date _____

Make check payable and send to: Butler Fall Festival, P.O. Box 932, Butler PA 16003

VENDOR INFORMATION & AGREEMENT

Butler Fall Festival – Saturday, October 1, 2022 @ 11:00 a.m. – 6:00 p.m.

Please RETURN the APPLICATION with payment and KEEP THIS PAGE for your records.

Fees are non-refundable (unless BFF cancels the event) and must be submitted with this application.

Events is Rain or Shine

Vendor Contact: Dahn Kilroy

Email: bfcraft@gmail.com

SET-UP

- The Butler Fall Festival Committee will have a tent located at the event with volunteers to handle any questions that may arise. There will also be volunteers walking around with orange shirts with “Event Staff” written on the back. Both the walking volunteers and tent staff will be available during set up and during the event.
- Set-Up begins at 9:00 a.m. Make sure you are completely set-up prior to event start.
- You are responsible for providing your entire booth needs, i.e. tables, canopies, chairs, etc.
- Booths must remain open for business the entire length of the festival

ELECTRICITY

- Electricity along Main Street is very limited!
- Vendors are responsible for providing extension cords. Bring the heavy-duty outdoor type (#12wire).
- Only one extension cord per appliance or machine is permitted. We recommend you bring a longer cord to be able to reach up the poles to access the electric.
- All booths are subject to safety inspection.

MAIN STREET SAFETY

- Because of pedestrians, there will be absolutely no vehicles permitted on Main Street during festival hours. Side streets will be open for crafter vehicle use all day. The festival will not be responsible for any tickets issued to Vendors by the City Police for violations.
- Keep all tables, boxes, etc. off the sidewalk and on the street within your booth space during the festival.
- You are responsible for removing all trash from your vending space.

OTHER

- Public address systems or music is not permitted without prior approval
- To make confirmations easier, please make sure to provide your email address on Page 1. We would like to handle confirmations by email if possible.
- Confirmation will be sent once we receive your application.
- Because of the classic car cruise, no toys that contain or shoot marshmallows are permitted.
- The committee reserves the right to request a Certificate of Insurance from some vendors depending on what will be available at their booth for the public.
- To be considerate of all vendors and visitors there will be NO WALKING SOLICITATION permitted.

THANK YOU FOR YOUR PARTICIPATION IN BUTLER’S FALL FESTIVAL!