



Email: bffcrafter@gmail.com
www.butlerfallfestival.com

Facebook: @butlerfallfestival

Main Street | Saturday, October 1, 2022 @ 11 a.m - 6:00 p.m.

2022 FOOD VENDOR APPLICATION

Application, Proof of Insurance, and FULL payment must be received by 8/31/22

Events take place Rain or Shine, and Vendor Fee's are NON-REFUNDABLE (unless BFF cancels the event)

Name of Organization: _____

Date: ___ / ___ / 2022

Contact Person: _____

Mailing Address: _____

Phone: _____ Cell: _____ May we text you? Y N

Email: _____

Please list items to be sold _____

**The Festival Committee reserves the right to limit or specify
the food and refreshment items being sold.**

PLEASE DO NOT ADD ITEMS AFTER SUBMITTING THIS FORM

For any additional information or questions, please send an e-mail to bfffood@gmail.com

Size of Trailer/Food Truck: _____

Electrical

of amps _____ # of outlets _____

All units must have 12/3-3 prong extension cords, MAX 50 FEET

Cost: \$150

Please send completed application along with a copy of your VALID insurance certificate,
and FULL payment to:

BUTLER FALL FESTIVAL

ATTN: Food Vendor

P.O. Box 932

Butler, PA 16003

FOOD VENDOR INFORMATION & AGREEMENT

Butler Fall Festival – Saturday, October 1, 2022 @ 11:00 a.m. – 6:00 p.m.

Please RETURN the APPLICATION with payment and KEEP THIS PAGE for your records.

Fees are non-refundable (unless BFF cancels the event) and must be submitted with this application.

Events is Rain or Shine

Vendor Contact: Dahn Kilroy

Email: bfffood@gmail.com

SET-UP

- **Friday Night:** Trailer set-up is permitted the evening before within Diamond Park. No set-up or overnight trailer parking is allowed on Main Street on Friday night. The festival will not be responsible for any tickets issued to vendors by the City Police for violations.
- **Saturday morning:** Set-up begins at 9:00 a.m. Please be prepared by event start at 11:00 a.m.
- You are responsible for providing your entire booth needs, i.e. tables, canopies, chairs, etc.
- Food booths must remain set-up and open for business the entire length of the festival

PROOF OF INSURANCE

- A certificate of insurance is required naming the Butler Fall Festival as an additional insurer for the day of the event.
- Set-up will not be permitted without a proper certificate of insurance. If you are new to this business and have questions, please contact your insurance agent.

ELECTRICITY

- The electrical service has limitations - must know in advance your electrical needs, if any. Please complete the application accurately.
- Food vendors are responsible for providing extension cords. See application for complete details.
- All booths are subject to safety inspection.

MAIN STREET SAFETY

- Because of pedestrians, there will be absolutely no vehicles permitted on Main Street during festival hours. Side streets will be open for crafter vehicle use all day. The festival will not be responsible for any tickets issued to Vendors by the City Police for violations.
- Keep all tables, boxes, etc. off the sidewalk and on the street within your booth space during the festival.
- You are responsible for removing all trash from your vending space.

OTHER

- Public address systems or music is not permitted without prior approval
- To make confirmations easier, please make sure to provide your email address on Page 1. We would like to handle confirmations by email if possible.
- Confirmation will be sent once we receive your application.

THANK YOU FOR YOUR PARTICIPATION IN BUTLER'S FALL FESTIVAL!